

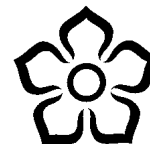
## ACTION LOG

Castle Ward Community Meeting:

Thursday 12<sup>th</sup> February 2026

6.30pm – 8.10pm

Knighton Library. 165 Clarendon Park Road, Leicester LE2 3AJ



Leicester  
City Council

### Present

Cllr Patrick Kitterick  
Cllr Liz Sahu  
Leicestershire Police – Sgt Joe Culverwell, PC Des Bausor  
Cleansing Services – Darren Jones  
Punum Patel – Ward Community Engagement Officer (WCEO)  
Residents - 13

### Apologies

Cllr Mick Gregg  
Festivals and Events Team

| Item | Action to note                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Who                                                                                          |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| 1.   | <b>Introductions, Apologies and Declarations.<br/>Councillors Feedback</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                              |
|      | <ul style="list-style-type: none"><li>The Chair, Cllr Kitterick opened the meeting and welcomed everyone.</li><li>No declarations were noted.</li><li>The meeting noted an update from Councillors including feedback from Parks, Waste Management services and the community payback scheme.</li><li>Request for clarification around food waste scheme and date of implementation.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Cllrs /<br>WCEO                                                                              |
| 2.   | <b>Local Policing update</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                              |
|      | <ul style="list-style-type: none"><li>The meeting noted an update from Local Police including update on beat priorities, increased police presence and positive impact in city centre, operations, attendance at events, new ASB team, ASB on New Walk, CCTV and city centre drug use operation.</li><li>Request to look into dangerous and obstructive parking outside of college and university.</li><li>Request to investigate CCTV and lighting options on New Walk.</li><li>Request to consider options to deter cruising cars on Granby Street.</li><li>Request to investigate traffic offences on Hartopp Road since one way system introduced.</li><li>Residents to report door knockers requesting money to 101 or local police, especially for vulnerable adults.</li><li>Residents to keep reporting dangerous and obstructive parking and driving to 101 or <a href="mailto:parking.enforcement@leicester.gov.uk">parking.enforcement@leicester.gov.uk</a></li><li>Residents to report crime to the Police via 101 or online at <a href="http://www.leics.police.uk/reportcrime">www.leics.police.uk/reportcrime</a></li><li>More information about the area can be found at <a href="http://www.leics.police.uk/area/your-area/leicestershire/south-leicester/clarendon-park">www.leics.police.uk/area/your-area/leicestershire/south-leicester/clarendon-park</a> and <a href="http://www.leics.police.uk/area/your-area/leicestershire/central-leicester/city-centre">www.leics.police.uk/area/your-area/leicestershire/central-leicester/city-centre</a></li></ul> | Police<br><br>Cllrs /<br>Police<br>Police<br><br>Residents<br><br>Residents<br><br>Residents |

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| 3.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Festivals and Events Update</b> |                                                                                         |
| <ul style="list-style-type: none"> <li>The meeting noted a written response update from the Festivals and Events Team including information on the booking and licensing procedure for large scale events at Victoria Park, traffic management plans, noise plan and communication.</li> <li>Request for officers to attend the next meeting due to extreme disappointment expressed by Cllrs and residents, and so questions can be answered with clarity and ease.</li> <li>Request for officers to attend and answer questions around booking and licensing procedure, consultation on annual events calendar and large scale events, decision making, limits and limitations, concerns around space taken up during events, parking implications for local residents, impact on users of local places of worship, consultation after events, safety concerns around potential upcoming ballon festival including inclusion of fireworks and scheduled during term time.</li> </ul> |                                    | Festivals and Events<br><br>Festivals and Events                                        |
| 4.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Cleansing Update</b>            |                                                                                         |
| <ul style="list-style-type: none"> <li>The meeting noted an update from Darren Jones – Local Area Manager including high priority areas, areas of concern, street cleaning schedules, Love Clean Streets app work requests, and equipment and machinery.</li> <li>Request to look into condition of bins on New Walk.</li> <li>Request to clear and monitor build-up of leaves at crossing in front of St James the Greater Church on London Road, as hazardous for pedestrians, pedestrians with mobility issues and wheelchair users.</li> <li>Residents to use the Love Clean Streets app to report abandoned vehicles, fly tips, hot spot areas, build up of leaves and any other environmental issues.</li> </ul>                                                                                                                                                                                                                                                                 |                                    | Cleansing<br>Cleansing<br><br>Residents                                                 |
| 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>City Warden Update</b>          |                                                                                         |
| <ul style="list-style-type: none"> <li>Update from the City Warden - Appendix A</li> <li>Request to check bins on streets East of Queens Road.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                    | City Warden                                                                             |
| 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Highways update</b>             |                                                                                         |
| <ul style="list-style-type: none"> <li>Update from Highways - Appendix B</li> <li>Request to look at signage on Hartopp Road including reintroduction of 20mph signs and wonky signs.</li> <li>Request for additional patrols on Hartopp Road due to car being abandoned for over a week in 1 hour parking space.</li> <li>Request for additional patrols at school run times on Victoria Park Road and University Road.</li> <li>Residents to report parking hot spot areas to Cllrs or <a href="mailto:parking.enforcement@leicester.gov.uk">parking.enforcement@leicester.gov.uk</a></li> <li>Request to move bench away from cashpoint in front of Sainsburys on Granby Street.</li> <li>Request to consider front wall scheme on Clarendon Park Road.</li> </ul>                                                                                                                                                                                                                  |                                    | Highways<br><br>Parking<br><br>Parking<br><br>Residents<br><br>Highways<br><br>Highways |
| 7.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Ward Community Budget</b>       |                                                                                         |
| <ul style="list-style-type: none"> <li>The meeting noted positive feedback from the organisers of the Common Folk Festival who received ward funding in 2025.</li> <li>Ward Funding update:<br/>Ward Funding April 2025 – March 2026: £18,000.00<br/>Number of applications supported to date: 23<br/>Balance remaining: £2605.00</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                    |                                                                                         |

## **Appendix A – City Warden Update**

### **Clarendon Park**

Bins in the top half of Castle ward are being worked on and is at different stages. Approximately 83 Fixed Penalty Notices have been issued for several ongoing bins being left out. This project is ongoing.

Roads investigated include Montague, Edward, Oxford, Craddock, St Leonards, Howard, Lytton, Hartopp, Adderley, Lorne, Clarendon Park, Lytham, Fleetwood, Leopold, Thurlow, Bulwer and Avenue Road Extension.

The board on Welford Road for the car wash is being actioned.

Ongoing patrols on Queens Road are done on a weekly basis. A large fly tip was reported and investigated on Queens Road. This was removed and is being monitored as the site is a hotspot.

Duty of Cares for all business in the top of the ward are ongoing.

### **City Centre**

PSPO patrols have been ongoing daily with the whole team.

Businesses on Church Gate have been issued with Community Protection Notices and enforcement actions have been taken due to non-compliance. This is an ongoing action and investigation.

Several illegal fly posters have been investigated, removed and enforcement has also been done with Fixed Penalty Notices.

Commercial Duty of Cares are an ongoing project and with new legal changes coming in April, this will be a large project.

New Walk has seen an increase in fly tipping at the oval bins. This is being investigated and close work with the student properties is also being done.

Jimmys Killer Prawns is also being investigated due to Section 47, waste not being contained.

## **Appendix B – Highways Update**

### **Previous action points:**

- Request for update on One Way system on Hartopp Road
  - Hartopp Road one-way scheme went live on the 22/01/26
- Request to renew or replace box planters and plants on Granby Street due to state of disrepair
  - The ivy planters on Granby Street have been removed and the tree planters have been weeded, replanted and mulch topped up. They should get going after some warmer weather.

### **Highways Maintenance Works**

We continue to inspect the footways and carriageways around the ward and in the last 6 months have found actionable defects as follows:

- Carriageway – 216 orders
- Footway – 486 orders

### **Footway Maintenance Schemes**

- Fleet Street footway improvement works were completed in January 2026

### **Carriageway Maintenance Schemes**

- Charles Street resurfacing (Halford Street to Humberstone Gate) – Planned for March 2026

### **TRO Projects**

- **Wellington Street One Way** – We are progressing with a short section of one-way carriageway between Chatham Street and Dover Street, to tackle anti-social behaviour from drivers, affecting businesses, schools and residents in the area.
- **South Albion Street** – We are currently drawing up plans to introduce a dropped pedestrian crossing and amended parking restrictions around Beauchamp City Sixth Form.
- **Craighill Road** - As part of our Local Environmental Works, we have plans to introduce unrestricted parking on Craighill Road which is inside the Clarendon Park Residential Parking Scheme Zone K. We hope to open the proposal to public consultation within the next couple of months.

### **School Streets**

- School run congestion is still occurring at St John the Baptist School. We have launched two park and stride sites for the parents to use and have undertaken engagement with residents, parent and pupils on what else can be done to help with the congestion and behaviour of parents driving to the school.

## Other Projects

- **City Centre Bollard Installations**
  - Bollard installation on Granby Street (junction with Northampton St) were completed in December 2025
  - Church Gate manual bollards are being installed at the Clock Tower end of the street from 25<sup>th</sup> February.
  - Automatic bollards are being installed at the junction of Market Place/Market Place Approach in March 2026
- **Mansfield St/Abbey St** – junction changes to allow 2 lanes out of Mansfield St with one lane specifically for access into Garden St were completed. A survey is to be carried out here with a view to introducing camera enforcement.
- **Front Wall Scheme Welford Road**. The latest phase of the front walls improvement project scheme is targeting Welford Road, between Brookland Road and Keble Road. We expect works to start in the Summer
- **Havelock Street cycle lane** – We have conducted a stage 3 road safety audit and will be making some small amendments to the signage, to provide consistent signage.
- **Lancaster Road/De Montfort Street** – works to close De Montfort Street onto Lancaster Road are now complete, we're aware of there still being some contraventions here so we're getting a survey carried out.